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C O P Y

ADM-2

24 October 1963

MEMORANDUM FOR: Assistant Director of Computer Services

SUBJECT

: BOB Hearings on Agency FY 1965 Budget Estimates

25X1A

In accordance with telephone discussion with you, the BOB has asked for a formal report on computer usage (hours per month) for each month since 1 January 1963. Can you prepare this report to include all computers - separately identified by operating office e.g. OCS, NPIC, Opser/RID, Comptroller, etc. It will be helpful if this report could be finished early next week.

signed

25X1A

Deputy Chief, Budget Division



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Remarks:				
	Jack:			
Attached for your information is a copy				
	of the requirement levied by 25X1A			
	on OCS. It is not a difficult report to			
	prepare and I plan to discuss it with you			
	after it is coordinated and before it goes			
	to the Comptroller.			
	25X1A		437	
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	FROM: NAME, ADDRESS AND PHONE NO. DATE			
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FORM NO. 237 Replaces Form 30-4 which may be used.